



# **WellCAP<sup>®</sup>**

## **IADC WELL CONTROL ACCREDITATION PROGRAM**

### **BULLETIN 02-03**

August 2002

This bulletin is issued to all schools that are accredited or are now in the process of completing an Application for Accreditation.

#### **REVISED INTRODUCTORY LEVEL DRILLING/WORKOVER CURRICULUM**

The purpose of this bulletin is to announce the official release of a revised WellCAP Introductory Level Curriculum, combined for Drilling and Workover & Completion Operations. The updated curriculum documents include a new application form for schools that wish to teach at the introductory level only. It also replaces earlier curriculum documents with a combined single document. The schedule of fees has been revised to incorporate the new curriculum.

**The Introductory Level Curriculum requires a minimum of four hours of instruction.** The instruction does not have to be given all at once but should be completed within a six-month period. *The order in which the instruction is given is at the discretion of the accreditation holder* – it does not have to be given in the order presented on the application or curriculum guidelines. **The full course of instruction must be repeated every five years.**

#### **NEW DOCUMENTS**

**WCT-2DWI – Drilling/Workover & Completion Introductory Level Curriculum Guidelines.**

This document lists required instruction topics and job skills to be addressed. This form replaces the two withdrawn documents identified below. Initial revision: 020827.

**WCT-19 – Introductory Level Application form.** This form is to be used by programs that wish to teach at the Introductory Level *only*. Those programs should submit this form with Forms WCT-4 (Audit Policy Agreement) and WCT-20 described below. Initial revision: 020827.

**WCT-20 – Program Self-Certification. Introductory Level, Drilling/Workover & Completion.**

This form should be used to document the methods, materials and procedures the program will use to deliver and administer the instruction. Previously-accredited programs should submit this form if they wish to revise their Introductory Level instruction. New programs seeking to teach other levels of WellCAP curriculum should submit this form with the appropriate application documents. Schools wishing to teach at the Introductory level only should submit this form with Forms WCT-4 (Audit Policy Agreement) and WCT-19 described above. Initial revision: 020827.

#### **REVISED DOCUMENT**

**WCT-5 – Schedule of Fees.** This document has been revised with a separate application/renewal fee structure for schools teaching at the Introductory Level only. An Introductory Level Certificate of Completion (Form WCT-18) has also been added. Latest revision: 020827.

**DOCUMENTS WITHDRAWN**

**WCT-2DI – Introductory Curriculum Outline (Drilling).** This form has been replaced by WCT-2DWI described above.

**WCT-2DI-X – Cross-Reference Application Tool, Introductory Curriculum (Drilling).** Form WCT-20 functions as a cross-reference so this form is no longer needed.

**WCT-2WI – Introductory Curriculum Outline (Workover & Completion).** This form has been replaced by WCT-2DWI described above.

**WCT-2WI-X – Cross-Reference Application Tool, Introductory Curriculum (Drilling).** Form WCT-20 functions as a cross-reference so this form is no longer needed.

The new documents are effective immediately. Any school wishing to teach in accordance with the new curriculum should submit the appropriate documents required. All new and revised documents are available from the WellCAP web site at <http://wellcap.org> or will be provided by IADC on request.

Schools previously approved to teach at the Introductory Level are not required to modify their programs. However, they should submit a completed Form WCT-20 if they wish to change their instruction to reflect the revised curriculum.

A workgroup within the IADC Well Control Committee is now developing similar Introductory Level instruction for Well Servicing Operations, to include snubbing, coiled tubing and wireline.

This bulletin supercedes any version of WCT-1 dated prior to August, 2002.

For more information on WellCAP documents and procedures, contact IADC or consult the WellCAP web site at <http://wellcap.org>.