



Rig Pass[®]
IADC RIG PASS
ACCREDITATION PROGRAM

BULLETIN RP11-01

October 2011

This bulletin is issued to all training providers that are HSE Rig Pass accredited and also hold SafeGulf endorsement. This bulletin does not apply to providers without SafeGulf endorsement.

SEMS MODULE ADDED TO CURRICULUM REQUIREMENTS

U. S. regulation 30 CFR Part 250 Oil and Gas and Sulphur Operations in the Outer Continental Shelf – Safety and Environmental Management Systems (SEMS) requires all oil and gas employees working in the U. S. Outer Continental Shelf to receive SEMS awareness training. On 19 October 2011, SafeGulf approved a SEMS Awareness module that must be added to the current HSE Rig Pass-SafeGulf curriculum. Additional course delivery time of not less than 20 minutes must also be added to the minimum course time to accommodate the additional course content specified in the SEMS Awareness module.

All HSE Rig Pass-accredited training providers who also hold SafeGulf endorsement must comply with this new requirement no later than 15 November 2011. Training providers will not be required by SafeGulf to retrain and issue new cards to employees already holding a Rig Pass-SafeGulf card. All employers, however, are advised to provide SEMS awareness training to their employees not previously receiving SEMS awareness training.

This awareness level training does not eliminate the need for operator-specific SEMS training require by the SEMS regulation.

SEMS Awareness Module Content

The following content must be added to the current HSE Rig Pass syllabus to satisfy this federal regulation.

Content of SEMS Awareness Module:

1. Safety and Environmental Management System (SEMS)

Learning Objective: Tell what SEMS is

Topics:

- Tell what SEMS is
- Know that SEMS applies to offshore oil and gas activities regulated by BSEE
- Know why SEMS implemented

2. SEMS Requirements

Learning Objective: Be aware of the regulatory requirements for SEMS

Topics:

- List and describe the 13 Elements of the SEMS
- Explain who has responsibilities for SEMS
- Know that operators must evaluate contractor approach to safety, environmental protection, personnel knowledge and skills
- Know that lessee/operator and contractor must agree on safety approach before work starts

3. How does SEMS affect the Employee?

Learning Objective: Know what SEMS requires of the employee and be prepared to answer questions if asked by a representative of the lessee or governmental agency

Topics:

- Work within requirements of the lessee/operator's SEMS
- Understand that each lessee/operator's SEMS may be different
- Know that you must understand and participate in the JSA process
- Demonstrate knowledge and skills required to perform the job
- Answer questions about SEMS If asked by a representative of the lessee or governmental agency
- Know you will undergo operator-specific SEMS training

Evidence of Compliance

Currently accredited training providers affected by this bulletin must:

- Develop course content for the SEMS Awareness module following the above syllabus.
- Incorporate the SEMS Awareness module into all HSE Rig Pass-SafeGulf course delivery after 15 November 2011.
- Provide Accreditation and Certification Department staff with the following evidence of requirement implementation:
 - Signed copy of revised SCO-03sg (form accompanies this Bulletin)
 - Outline of SEMS Awareness module being added to your current HSE Rig Pass-SafeGulf course.

For questions or more information, please contact Janet Lara at janet.lara@iadc.org.