



Macaé, November 24th 2016

MINUTES OF IADC-BRAZIL EXECUTIVE COMMITTEE MEETING HELD ON NOVEMBER 24th 2016 2:00pm TO 4:00pm AT TRANSOCEAN IN MACAE.

Present at this meeting were the following

- Bruno Manfredini – Transocean
- Thaísa Aleixo – IADC-BRAZIL
- Leandro Luzone Lima – PLGS Advogados
- John Guy – IADC-BRAZIL
- Vinícius Sampaio - Brasdril
- Carlos Alberto Magalhães– QGOG
- José Villanueva – JV
- Adriana Pais – DLC
- Marcio Pastori - QGOG

The topics of discussion for this meeting were as follows:

- 2016 Debit Notes – Outstanding companies
- Finances
- IADC-Brazil Chapter guideline
- 2017 officers members – Elections
- 2017 Calendar
- IADC Technical/operational and HSE committee updates
- Charity Donations
- SAC
- GM presentations

The following items were agreed upon

- The companies that didn't pay 2016 dues will be removed from the list of IADC-Brazil members.
- Vinícius is to invest 100K in the bank (CDB). Vinícius and Bruno will go to the bank agency to change from the city center agency to the cavaleiros agency.
- Lenadro and Howdrey are still working on the IADC-Brazil chapter guidelines.
- The new officers for 2017 are confirmed as follows:

<u>Position</u>	<u>2017</u>
Chairman	Carlos Alberto Magalhaes QGOG
Vice Chairman	Bruno Manfredini - Transocean
Technical/Operations	Leandro Diniz Brandão – OOG
HSE	Leandro Duarte – QGOG
Secretary	Leandro Luzone Lima - PL&GS



Treasurer	Flávio de Paula – Brasdril
Administrator	Thaisa Aleixo – IADC-Brazil
Marketing	Howdrey Couto Jacinto – EBTE
Social	José Villanueva – JV
Student Development	John Guy – IADC-Brazil

- Vinícius will update the ATA asap.
- The confirmed presentations for the GM in Rio on December 1st are as follows:
 - Phoenix: drones
 - BV: rig preservation
 - 2H offshore: Drilling Riser Joint Structural Damping
- Global Catering will sponsor the coffee break for the GM.
- The donations from MOGA will be divided as follows:
 - Cantinho da Criança – R\$3400 (food and toys)
 - Liga beneficente – R\$2500
 - São João Batista – R\$2500
 - FUNEMAC – R\$1000 (outstanding from last donations)

• **The calendar for 2017 is defined as follow:**

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| • February 16 th Ops-Technical meeting | • June 29 th General Meeting Macae |
| • February 16 th HSE meeting | • August 10 th Ops-Technical meeting |
| • March 16 th Ops-Technical meeting | • August 10 th HSE meeting |
| • March 16 th HSE Meeting | • September 14 th Ops-Technical meeting |
| • March 30 th General meeting Rio | • September 14 th HSE meeting |
| • March 28-29 th 2017 IADC/SPE MPD & Underbalanced Operations Conference & Exhibition | • September 28 th General meeting Rio |
| • April 27 th Ops-Technical meeting | • October 5 th Election (Pre & Election) |
| • April 27 th HSE meeting | • October 19 th Ops-Technical meeting |
| • May 25 th Ops-Technical meeting | • October 19 th HSE meeting |
| • May 25 th HSE meeting | • November 9 th Election (Voting & Election) |
| • June 10 th Family cook-off | • November 30 th General Meeting Rio |
| • June 20-23 rd Brasil Offshore Macae | • December 2 nd Safety Award Ceremony |
| • June 28 th Ops-Technical meeting | • December 7 th Handover meeting |
| • June 28 th HSE meeting | |

- SAC will have the final meeting on the Saturday morning (December 3rd).

Next Meeting

Next meeting will be booked upon confirmation.