



Macaé, September 9th 2016

**MINUTES OF IADC-BRAZIL HSE COMMITTEE MEETING
HELD ON SEPTEMBER 9th 2016 2:00 p.m. TO 4:00 p.m. AT QGOG'S OFFICE IN MACAE**

Present at this meeting were the following:

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| - Rômulo Adrien Neves – QGOG | - Tatiana Fonseca - Bassdrill |
| - Leandro Duarte - QGOG | - Henrique Mendes - Petrobras |
| - Mario Ielago - QGOG | - Lucas Crespo – Ensco |
| - Thaisa Aleixo – IADC-Brazil | - Orlando Villela – Ventura |

The agenda for this meeting was to review the HSE committee goals to achieve results and meet the HSE purposes. The topics of discussion were as follows:

- Review of previous meeting minutes;
- Discuss the plan of action for the HSE committee.

The following items were agreed upon

- The idea of working on IAP is not only to produce a document to publish but also to promote the interaction inbetween the companies.
- The IAP should cover:
 - Classification category
 - Level of criticality
 - Evolution analyses from others continents in comparison to Brazil. Who are the regulators in the other continents (OGP/IADC...).
 - An analyses based on dangerousness.

Actions

- Mário is working on a draft of IAP and will send to Thaísa to distribute to the committee. The committee will then criticize and add necessary information to this material to create the final guideline.
- Leandro and Orlando are to work on classification of non-conformities and criteria of re- incidence as another goal for the committee in 2016.

Next Meetings

The next meeting for the HSE committee is to be booked upon confirmation.