



BULLETIN WCT-15-03

This bulletin is issued to all companies that are WellCAP-accredited or are now in the process of applying for accreditation.

New Practical Skills Assessment Requirements

This Bulletin announces two (2) WellCAP program documents to which accredited training providers must acknowledge and/or respond:

- **Guide for Designing and Delivering WellCAP Simulator/Live Well Assessments – Driller Course (WCT-07-DO-D)**
- **Guide for Designing and Delivering WellCAP Simulator/Live Well Assessments – Supervisor Course (WCT-07-DO-S)**

These new assessment guides come as part of IADC's response to our industry's desire to enhance position-appropriate well control training and to better align current well control training with various other industry recommendations.

New Requirement

Accredited training providers delivering either the new Drilling Operations—Driller and Supervisor courses are required to carry out practical skills assessments in line with these guides and in accordance with the **IADC Global Well Control Training & Assessment Standard – Section 2: Requirements for Accreditation**. Each guide provides information on:

- How to prepare for the Skill Assessment, which includes:
 - General requirements
 - Configuring the live or simulated well
- Conducting the assessment
- Grading the assessment
- Building a 'custom' assessment checklist
- IADC Template – Standardized Skills Assessment Grading Checklist
- IADC Template Grading Instructions

There are two options open to the training provider:

1. Carry out practical skills assessments using the IADC grading checklist and grading instructions in its current format
2. Develop their own customized grading checklist(s) and grading instructions, which must include all required components

Those training providers who choose to develop their own customized grading checklist are required to follow the instruction within the guides on building a 'custom' assessment checklist.

Effective Date

This program requirement is effective **1 April 2015**. Delivery of currently approved practical skills assessments at the Fundamental and Supervisory levels will not be permitted after this date.

Response to This Program Change

Each accredited training provider must complete and return the attached Acknowledgement Form to document that notice of these program changes has been received.

In addition the training provider delivering the Driller and Supervisor courses should indicate on the Acknowledgement Form whether or not they plan to use the IADC Assessment Checklist or create their own custom checklist. Training providers who choose to use the IADC template in its current format are not required to take any other action.

Those training providers who choose to develop their own customized template(s) are required to submit the following to IADC for approval:

- Customized Skills Assessment Grading Checklist for the required course
- Customized Grading Instructions for the required course

These materials must be submitted to the IADC at WellCAP@iadc.org by **15 March 2015**. **Please submit all required forms and documents electronically.**

New training providers who are applying for accreditation after the implementation date will be required to state in their application to IADC which Grading Checklist they will be using. If a customized grading checklist(s) and grading instructions are used, then they must be submitted for approval along with the Application for Accreditation.

In the future, accredited training providers who wish to change from using the IADC template to a customized template will need to develop their checklist and submit it to IADC for approval. Approval must be obtained before using the new checklist.

For more information on this program revision, contact Brenda Kelly, Senior Director – Program Development, at brenda.kelly@iadc.org.

Attachments

1. Provider Acknowledgement of New WellCAP Requirements Form
2. WCT-07-DO-D Assessment Guide for Driller Skills Assessment
3. WCT-07-DO-S Assessment Guide for Supervisor Skills Assessments