



IADC
SOUTHEAST ASIA
CHAPTER

Chapter Minutes Of Meeting

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Place	Jakarta, Hotel Mulia	Date	5 th November 2014
Purpose	Chapter Members General Meeting		
First Name	Last Name	Company	Email Address
Jochem Andreus	van der Meulen	Lloyds Register Energy Drilling	joachim.vdmeulen@ir.org
Wayne	Bauer	Vantage Drilling	wayne.bauer@vantagedrilling.com
Lukasz	Szadkowski	NOV	lukasz.szadkowski@nov.com
Mohamad	Basyir	ENSCO	mohomadbasyir@eso.co.id
Vega	Rajasa	ENSCO	vega.rajasa@eso.co.id
Steve	Howden	Dynamic Drilling Pte Ltd	showden@ddhpl.com
Manav	Kumar	Dynamic Drilling Pte Ltd	mk@ddhpl.com
David	Johnson	Diamond Offshore	djohnson@dodi.com
Chit	Hlaing	IADC	chit.hlaing@iadc.org
Glenn	Gipson	Diamond Offshore	ggipson@dodi.com



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No.	Topics	Discussion Results	Remarks & Due Date
1	Acknowledgements	The Chairman thanked both Drops Asia and Chevron Indonesia for their sponsorship in allowing the Chapter to use the meeting facilities following the Drops Forum.	
2	SEA Chapter bank account	The opening of a bank account at DBS bank in Singapore was unanimously approved.	
3	Number of people authorised to sign cheque.	Chairman proposed that two authorizations by elected officers were required to sign cheques which was unanimously approved.	
4	Bylaws	The Chairman explained in detail the draft bylaws of the AP Chapter. The bylaws (SEAC IADC Chapter Bylaws 5 November 2014 Final) were unanimously approved.	
5	Singapore Society Rules	The Singapore rules requirements were explained by the Chairman. It was agreed that this would be further discussed at the next meeting and voted upon.	Next meeting.
6	Duration of Chairmanship and Vice Chairmanship	It was unanimously voted that the present Chairman and Vice Chairman would remain in office until the end of 2015.	

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No.	Topics	Discussion Results	Remarks & Due Date
7	New Secretary & Treasurer	<p>It was explained that due to professional commitments the current Secretary & Treasurer was obliged to step down. Jochem Andreus van der Meulen accepted to take on this role. Jochem Andreus van der Meulen was unanimously approved as Secretary & Treasurer.</p>	
8	Second Vice Chairman	<p>Nominations were invited for the role of Second Vice Chairman. The Chairman welcomed widespread nominations from throughout the region.</p>	
9	Sub-committee Identification	<p>An HSE sub-committee was unanimously approved with David Johnson as chairman for the sub-committee</p>	



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No.	Topics	Discussion Results	Remarks & Due Date
10	2015 Meeting Schedule	<p>The timing of two 2015 meetings were identified:</p> <ul style="list-style-type: none"> • 11th and 12th March in KL (IADC Drilling HSE&T Asia Pacific 2015 Conference & Exhibition) • 18th and 19th November in Singapore (IADC Critical Issues Asia Pacific 2015 Conference & Exhibition) <p>Suggestions were invited for timings of additional meetings in different locations that could possibly tie in with regional major events.</p> <p>Suggestions were also invited for a meeting in mid/late January 2015. However for practical reasons, proposals would have to be received by the 1st week of December.</p>	
11	Indonesia – Cabotage	<p>Chit Hlaing updated on this to the SEAC. Indonesian Petroleum Association (IPA) and the IADC will coordinate on this issue.</p> <p>Passed unanimously for the IADC to join the IPA and for Chit Hlaing to represent SEAC of IADC to IPA.</p>	



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No.	Topics	Discussion Results	Remarks & Due Date
12	Email to all members -- distribution list	A short email to be prepared for distribution to all member companies, informing them of reactivation of SEAC. Email will also ask each company to nominate a focal point contact. Distribution list to be compiled by mid-December. To be finalized and circulated by January 2015.	Mid-December.
13	Agenda for next meeting		January 2015

Signed as a true record of proceedings for and on behalf of the SEA Chapter of the IADC:


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Glenn Gipson – Chairman


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Jochem Andreus van der Meulen - Treasurer