



Macaé, March 06th 2015

**MINUTES OF IADC-BRAZIL EXECUTIVE COMMITTEE MEETING
HELD ON MARCH 06th 2015 10:00 TO 11:40 AT ODEBRECHT'S OFFICE IN MACAE**

Present at this meeting were the following:

- Heitor Gioppo - Odebrecht
- Barrie Lloyd-Jones– SSE do BRASIL
- Bruno Manfredini - Transocean
- Marcio Martins - Transocean
- Marcelo Drummond – Brasdrill
- John Guy – IADC-BRAZIL
- Thaísa Aleixo – IADC-BRAZIL

The agenda for this meeting was printed and distributed; the topics of discussion were as follows:

- SPE Plataforma Workshop
- Business Cards
- Title of the Committee members
- Topics for GM
- Time table Thaisa and Work stations
- Family Cook off planning
- Agenda 2015
- Letters and dues
- IT news update
- Budget for 2016
- Note to be inserted on the announcements
- Sit Rep TEPOR
- FIRJAN Commission meeting
- Brief summary of WDW

The following items were agreed upon

- Business Cards have been approved and will be provided. The e-mail on the business cards will be IADC e-mails, IT will determine the domain. Printing is awaiting Vice-Chairman Nomination.
- The committee chairman will be renamed Committee Leaders, to comply with IADC Corporate standards.
- A Title and a Short description of the 3 topics for General Committee Meeting presentations must be sent to Barrie 4 weeks prior to the meeting for distribution on a flyer.
- Barrie will send out the flyer for the March General Committee Meeting, without the topics.
- Thaisa will be working at Odebrecht on Fridays to bring up to date all matters to be resolved by CM. She will be catching up with Gioppo. Thaisa will have a working station at Firjan every Monday and Wednesday.



- The Family Cook-Off is set for June 20th. Barrie will visit locations to determine prices. John will suggest names for volunteers.
- The General Committee Meetings will take place during the following months in 2015; March (Macaé), May (Rio), July (Macaé), August (Rio), October (Macaé), November (Rio).
- Members are requesting to know what are the benefits of being an IADC Chapter member?
- IT will determine the IADC email domain, and a G-Drive will be used to store the presentations. A link to the presentations will be on the IADC-Brazil Chapter page.
- A 2016 Budget meeting will be held on March 27th with Marcelo, Gioppo, and Barrie. Also, producing documentation for the IADC bank account for Gioppo will be discussed.
- Marcelo was requested to look into obtaining an IADC Brazil Chapter Credit card and a credit card machine from the bank to ease making and receiving of payments.
 - It was requested that a budget be included for the Chairman to consider attending the IADC Corporate Annual Meeting in Houston.
 - A Special note will be added to IADC Notifications on the bottom of the page, Barrie will provide this for approval.
 - Sit Rep on Tepor indicates that the port project will not go ahead – Queiroz have pulled out of the project.
 - FIRJAN will send to IADC, all the Minutes of the Commission Meetings from 2014 and 2015
 - FIRJAN will compile all the information from the Workforce Development Workshop and submit a copy to IADC Brazil.

The following items were discussed yet they remain open

- SPE has requested IADC provide speakers for the Platforma workshop in Macaé. IADC would bear the costs of transport and accommodation for any speakers provided. IADC will decide by Thursday March 12th which, if any, speakers will be provided. SPE has requested speakers for the following topics, but only topics marked agreed will be considered;
 1. Common section - Safety Best Practices - Agreed
 2. Common section - BOP and Subsea Equipment, Up Time strategy - Agreed
 3. Common section - Offshore Monitoring, Learning Systems with Faster Decisions - Denied



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4. Drilling Section - Management Pressure Drilling, (MPD) Implementation - Agreed
5. Production section - How to Avoid Shutdowns and Improve Reliability - Denied
6. Common section - New Technologies Used in New Platforms - Denied
7. Common section - How to Keep and Control the Integrity During all of the Life Cycle, That Can Be Extended - Agreed
8. Common section - Wet and Dry Docking Planning, For Deep Water Rigs - Agreed
9. Common section - Spare Parts on Board and Suppliers Partnership – Agreed for 1 time slot

Next Meeting

The next meeting for the Executive committee was agreed to be held at Odebrecht on April 1st, at 10 a.m.