

International Association of Drilling Contractors



HSE Committee Meeting
24 July 2014
IADC
10370 Richmond Ave., Suite 760
Houston, TX 77042

Minutes

Agenda Item #1: Welcome, Introductions & Building Information

The IADC HSE Committee was called to order by Kurt Bailey, Patterson UTI, and Committee Chair. Kurt welcomed everyone and thanked them for attending. Mr. Patterson thanked NuPhysicia for sponsoring lunch for the meeting. Paul Breaux, IADC, then provided attendees with building and emergency response information. Mr. Bailey then asked everyone to introduce themselves, see the attached attendance sheet.

Paul Breaux, IADC, reviewed the IADC Anti-trust Policy & Guidelines, calling attention to prohibited discussion topics. For a copy of the IADC Anti-trust Policy & Guidelines refer to <http://iadc.org/antitrust/>.

Agenda Item #2: General Discussion – Incident Sharing – Best Practices

Attendees discussed the high statistic of employees changing in the Permian Basin; 1,000 people per week are changing jobs. Companies are essentially passing roughnecks back and forth. Members shared that their companies have begun recruiting at military bases and out of state (Seattle, Las Vegas, Arizona) to help with this issue.

The HSE Permian Basin Chapter is working with Howard College to set up a drilling rig to let IADC members use to train employees. This would give employees three days of hands on training. The goal is to have it running by Q1 2015. If interested in helping, contact Anthony Zacniewski, Anthony@bandedrilling.com, or Paul Breaux, paul.breaux@iadc.org. The next HSE Permian Basin Chapter meeting will be held on 12 August 2014.

Attendees discussed needing to make sure employees in northern states are also educated and prepared for heat-illness. Need to monitor employees' acclimation to new climates, fit for duty, breaks, etc. no matter what state operating in. Members shared that their companies are implementing mandatory rest time programs.

Agenda Item #3: IADC Activities Report

Operational Risk Management White Paper Updated – Julia Swindle, IADC

Julia Swindle, IADC, presented an update on the ORM Project. To view Ms. Swindle's presentation, [click here](#).

If interested in seeing the white paper or providing feedback, contact Julia Swindle at Julia.swindle@iadc.org

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Workforce Development – Brooke Polk, IADC

Brooke Polk, IADC, provided an update and demonstration on the Knowledge, Skills, and Ability (KSA) Project. Phase 1 of the KSA Project was launched June 2014. To view the KSAs, visit <http://www.iadc-ksa.org/>. The KSA groups are currently working on Phase 2, which includes Company Man, Well Servicing, assessment templates, exporting abilities, and uploading company competencies.

Mrs. Polk also provided an update on the Workforce Attraction and Development Initiative (WADI) Program. Industry members have met and have defined course topics, learning objectives/expected outcomes, and minimum requirements for students to be eligible to take the course. The participating colleges have taken these learning objectives and are creating a standardized course curriculum.

For more information regarding KSA or WADI, contact Brooke Polk at brooke.polk@iadc.org.

Well Control Institute – Cason Swindle, WCI

Cason Swindle, Well Control Institute (WCI), provided an update on WCI's initiatives:

- Revising WellCap training standard and curricula – the group looked at OGP 476 for how to improve WellCap. Proposed standard and curricula were sent out for comments in May and June, WCI hopes to have this launched soon. There will be an additional awareness introductory level and engineering course. This will many focus on drilling courses now. The next step will be to focus on human factors.
- BOP Maintenance Credentialing Program – focus on subsea for now
- Well Control Efforts Map – this will look at what everyone is doing to improve well control, allowing to combine efforts and see where the gaps are

Regulatory Briefing – Joe Hurt & John Pertgen, IADC

Joe Hurt, IADC, reported:

- OSHA still has not responded about the Ladder Variance applications because the rules may be changed at the end of the year.
- Onshore Regulations reports can be found on the [Onshore Division Reports Page](#).
- Onshore documents and IADC comments to the docket can be found on the [Onshore Division Documents Page](#).

If you would like to receive the Onshore notices, contact Joe Hurt at joe.hurt@iadc.org.

John Pertgen, IADC, reported:

- IADC-publishes two semi-annual reports:
 - International Standards Activities affecting the Offshore Oil and Gas Industries
 - This report provides a handy reference to the standards development activities of various organizations (e.g., the International Maritime Organization, International Labor Organization, the International Organization for Standardization, and various international trade associations).
 - Federal Regulatory Actions Impacting the Offshore Industry

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- This report provides a reference summary that reflects the regulatory actions, announced in the Federal register by U.S. governmental agencies, which may affect operations in the oil and gas industries.

Note: Both reports are available at [IADC Offshore Regulatory Reports](#).

Mr. Pertgen also reviewed two new USCG updates concerning training/Manning personnel on OCS Units and casualty reporting.

If you would like to receive the Offshore notices, contact John Pertgen at john.pertgen@iadc.org.

HSE Initiatives – Paul Breaux, IADC

Paul Breaux, IADC, reviewed the IADC Incident Statistics Program (ISP) 2013 Annual Report. The report can be found the ISP [website](#).

Mr. Breaux also reviewed the OSHA 2014 spring agenda. To view the agenda, [click here](#).

If you would like to participate on the task group to update the ISP Program for 2015, contact Paul Breaux at paul.breaux@iadc.org. Note: In order to participate, you must be a drilling contractor and participating in the ISP.

Agenda Item #4: Environmental Sub-Committee Report – Travis Warden, Noble

Travis Warden, IADC, reported the Environmental Subcommittee discussed:

- BSEE requesting training from EPA on enforcing EP40CFR, drinking water, on platforms. IADC opposes this because offshore rigs fall under USCG jurisdiction
- Region IV is looking to become like Region VI when updating their general permit. IADC will send Region IV the letter they sent to Region VI. To view the letter, [click here](#).
- Updates to regulated domesticating garbage.
- The first environmental KPI report is due 1 March 2015.

Agenda Item #5: Improving RigPass Model – From the Inside Out – Brenda Kelly, IADC

Brenda Kelly, IADC, presented the group with proposed changes for the RigPass program. To view Mrs. Kelly's presentation, [click here](#).

The group discussed the proposed instructor qualifications.

Comments included:

- In regards to requirement #1: It should be Option 1 plus one selected from Options 2, 3, 4, but if you do that it will take out teachers and limit it to drilling contractors delivering training in house.
- Require a description of HSE experience, not just company name and job title.
- If applicant does not have industry experience, offer a rig overview class to provide the applicant a foundational perspective on the industry.
- In regards to requirement #3: look at company's qualifications for trainers.
- Verification process is the one component that's been missing.

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- Auditing instructors is hard to do right now. Conditional accreditation before the audit is offered, but there is a chance students will be taught by an instructor that would not pass the audit. It was suggested instead of observing the entire class during an audit, to only observe an hour or two.

Mrs. Kelly will take these comments back to the work group and will send out the updated instructor qualifications proposal for ballot.

The updated RigPass Participant Guide is complete.

A task group was established to discuss and update the Assessment Requirements.

The task group will be:

- Anthony Zacniewski – Bandera Drilling
- Kurt Bailey – Patterson UTI
- Richard Johnston – RigQA International
- Noel Spicuzza – Career Training Center / Superior Well Services
- Mark Crelia – Helmerich & Payne
- Don Caffey – Latshaw Drilling

Agenda Item #6: Lunch, Open Discussions & Future Meeting Topics

The next meeting will be held on 16 October 2014 at IADC.

Members may submit suggested topics for the next meeting to Paul Breaux at paul.breaux@iadc.org.

Meeting adjourned at 12:00 p.m.

Attendance Sheet

Name		Company Name
Blake	Douglas	ALEXANDER/RYAN MARINE & SAFETY
Michael	Weston	APITEQ
Beatrice	Best	ATKINS
Saher	Bishara	ATKINS
Keith	Stratton	ATLANTICA MANAGEMENT
Austa	McKendrick	ATLAS
Anthony	Zacniewski	BANDERA DRILLING
Chanda	Chaney	BMB RISK
Carolina	Rubiano	BP
Noel	Spicuzza	CAREER TRAINING CENTER
Eric	Roan	CENTER FOR OFFSHORE SAFETY
Jody	Calcote	CHEVRON

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Robert	Boudreaux	COASTAL DRILLING
Tim	Gibson	DIAMOND OFFSHORE DRILLING
Neil	Hall	DIAMOND OFFSHORE DRILLING
Andy	Erwin	FALCK SAFETY SERVICES
Micah	Backlund	HELMERICH & PAYNE
Mark	Crelia	HELMERICH & PAYNE
Chris	Brouillette	HERCULES OFFSHORE
Richard	Haut	HOUSTON ADVANCED RESEARCH CENTER
Andra	Wilcox	HOUSTON ADVANCED RESEARCH CENTER
Paul	Breaux	IADC
Joe	Hurt	IADC
John	Pertgen	IADC
Rhett	Winter	IADC
Elfriede	Neidert	IADC
Julia	Swindle	IADC
Brooke	Polk	IADC
Cynthia	Montero	IADC
Brenda	Kelly	IADC
Mark	Denkowski	IADC
Stephanie	Rodriguez	IADC
Aaron	Mueller	INDEPENDENCE CONTRACT DRILLING
Jane	Murphy	INTERTEK CONSULTING & TRAINING
Don	Caffey	LATSHAW DRILLING
Josh	Minton	LRED
Chad	Adams	MEDSAFE
Christopher	Plaeger	MOXIE MEDIA
John	Lund	NEW TECH GLOBAL VENTURES
Travis	Warden	Paragon Offshore
Erin	Ring	NOBLE DRILLING
Leslie	Leigh	NOBLE DRILLING
Daniel	Satterwhite	NOMAC
Michael	Stephens	NOMAC
Diana	Smith	NUPHYSICIA
Neil	Campbell	PACIFIC DRILLING

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Jesse	Hein	PATTERSON UTI
Kurt	Bailey	PATTERSON UTI
Adrienne	Finch	PRECISION DRILLING
Richard	Shaw	RED DOG MOBILE SHELTERS
Richard	Johnston	RIG QA INTERNATIONAL
Rachel	Yezak	SAFEZONE SAFETY SYSTEMS
Angela	Boudreaux	SAFEZONE SAFETY SYSTEMS
Gabe	DeGabriele	WEATHERFORD
Nate	Harper	WISCO-MORAN DRILLING
Vicki	Watkins	WTSTC