



Macaé, November 12th 2015

MINUTES OF IADC-BRAZIL EXECUTIVE COMMITTEE MEETING HELD ON NOVEMBER 12th 2015 04:00pm TO 05:00pm AT FALCK'S OFFICE IN MACAE AND CONTINUED ON NOVEMBER 13TH 2015 BY PROXY.

Present at this meeting were the following

- Barrie Lloyd-Jones – SSE do Brasil
- John Guy – JSH Drilling Tools
- Jason Kovarik – Odebrecht
- Heitor Luiz Gioppo – Odebrecht
- Tony Cox – IADC
- Thaísa Aleixo – IADC-BRAZI
- Roberto Paschoalini – IADC
- Carlos Alberto Magalhães– QGOG
- Mario Lelago – QGOG
- Leonardo Pinto – JSH Drilling Tools
- Bruno Manfredini – Transocean
- Martin Nuttall - Transocean
- Leandro Lima – Pinheiro Lima E Sargioro
- Fabiano Porto – QGOG
- Howdrey Jacinto – EBTE

The topics of discussion for this meeting were as follows:

- Candidates and Voting for the 2016 Officer positions
- Information Passover from 2015 to 2016 officers
- 2016 IADC Meetings and Events Calendar
- Voting companies were:
 1. Present:
 - a. QGOG
 - b. OOG
 - c. Tranoccean
 2. By Proxy:
 - a. Seadrill
 - b. Ventura
 - c. Pacific
 - d. Brasdril
 - e. Ensco
 - f. Petrobras

The following Items were agreed upon:

- The following candidates for 2016 officer positions have been put forward and have been agreed upon by the voting members:

<u>Position</u>	<u>2015</u>	<u>2016</u>
Chairman	Heitor Gioppo - Odebrecht	Bruno Manfredini - Transocean



Vice Chairman	Bruno Manfredini - Transocean	Carlos Alberto Magalhaes - QGOG
Technical/Operations	Geovanny Soares - GE Oil and Gas	Jason Kovarik - Odebrecht
HSE	Marcio Martins - Transocean	Leandro Duarte - QGOG
Secretary	Barrie Lloyd-Jones - SSE do BRASIL	Leandro Souza Lima - PL&GS
Treasurer	Marcelo Drummond - Brasdril	Vinícius Sampaio - Brasdril
Assistant Administrator	Thaisa Alexio - Student	Thaisa Alexio - Student
Marketing	Martin Nuttall - Transocean	Howdrey Couto Jacinto - EBTE
Charity	Adriana Pais - DLC	Denise Fernandes - IRM
Student Development	John Guy - JSH Drilling Tools	John Guy - JSH Drilling Tools

- The 2016 IADC Calendar is as follows:

2016 (1st half)	January	February	March	April	May	June
HSE Meetings (2nd Tues of month, but Feb)	-	17th/Wed	-	12th/Tue	-	14th/Tue
Ops/Technical Meetings (Weds)	13th/Wed	-	-	13th/Wed	-	-
General Meetings (Last Thurs of month)	-	-	31st/Thu/ Macaé	-	-	30th/Thu/Rio
Events IADC Golf - TBD Workshop - TBD	-	-	IADC Intl. Deepwater Conference - 15th/16th (Tue/Wed)	-	-	Family Cook Off - 4th (Sat)
2016 (2nd Half)	July	August	September	October	November	December
HSE Meetings (2nd Tues of month, but Feb)	-	-	13th/Tue	-	-	-
Ops/Technical Meetings (Weds)	13th/Wed	-	14th/Wed	-	16th/Wed	-
General Meetings (Last Thurs of month)	-	-	29th/Thur/ Macaé	-	24th/Thu/Rio	-
Events IADC Golf - TBD Workshop - TBD	-	-	-	Pre Election - 5th (Wed) Rio Oil & Gas - 24th - 27th (Mon - Thur)	Election - 9th (Wed)	IADC Industry Safety Award Celebration - 3rd (Sat)



- The 2015 officers will forward all their correspondence regarding the committees to the 2016 elected officers. In addition there will be a handover meeting.
- Corporate guidelines regarding officer positions were discussed. i.e. Chairman and Vice Chairman are required to be employees of drilling contractor member companies. Other officers must be employees of member companies.
- If personnel are voted into Non Officer positions who are not employees of an IADC member company, then this must be agreed by existing officers and recorded on the meeting minutes accordingly.
- It was emphasized about maintaining continuity within the chapter. Therefore it is a **chapter guideline** that the Vice chairman will serve one year as Vice Chair then move to Chairman role (subject to a confirmation vote).
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Next Meeting

The next meeting will be a handover meeting from 2015 to 2016 officers and the 1st Executive committee. It will be held at Odebrecht on December 15th , at 10 a.m.