



Macaé, September 09th 2015

MINUTES OF IADC-BRAZIL EXECUTIVE COMMITTEE MEETING HELD ON SEPTEMBER 09th 2015 10:00am TO 12:00am AT ODEBRECHT'S OFFICE IN MACAE

Present at this meeting were the following

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| - Barrie Lloyd-Jones – SSE do Brasil | - Bruno Manfredini – Transocean |
| - John Guy – JSH Drilling Tools | - Thaísa Aleixo – IADC-BRAZI |

The topics of discussion for this meeting were as follows:

- LoU ABESPetro
- MANDADO DE SEGURANÇA - IADC x Inspetores da Alfândega do Porto e do Aeroporto/RJ
- Topics for September GM.
- SAC – Safety Award Celebration
- Agenda 2016 to be drafted out – Marcio Martins
- General Comments Tech/Ops and HSE Committee – Special DROPS Committee
- Follow up Workforce Development WS with FIRJAN
- Budget meeting for 2016 – set a new date
- Elections
- Accounts status - status report
- Charity Committee – Petrobowl and Bus trip
- New members

The following items were agreed upon

- IADC corporate had decided that IADC and ABESPetro should have a partnership considering ABESPetro's leverage in Brazil. A letter of reciprocal membership agreement will be produced. However, before announcing the chapter's position Gioppo requested an approach with each of the voting members individually to collect their opinion. Tony is to email the voting members and stands to do that.



- IADC was cited on an injunction in 1999. As no action was take this has been filed and thus resolved.
- The topics for the GM on September 10th are as follow:
 - Drops Petrus – Daniel Schmidt
 - MPD Seadrill – Mauricio Aguiar
 - Sustaining a continuous improvement with an evolving workforce Check 6 – Roberto Ferreira
- The location for the Safety Award Celebration (SAC) is decided to be at Royal Atlantica Hotel and a buffet is to be decided; it is necessary to raise R\$110000 to cover the expenses.
- Marcio Martins is working on a brief agenda for the first 6 months of 2016, this agenda will be printed on the program for the SAC. Barrie is to get a quotation for printing 400 programs and a layout for the invitation.
- For 2016 the GM will occur on the mid of each quarter of the year. Therefore, there will be 4 GM in total (2 in Rio and 2 in Macaé).
- October's GM was cancelled. Therefore, the last GM in 2015 will be on November 26th in Macaé.
- It was decided to have one meeting each quarter of the year for the committees occurring a month before the GM and including more technical discussions.
- Campino from Firjan was transferred to Rio and Ana has assumed his position. She has required a couple of months for her to settle in and then she will follow up with the Workforce Development Workshop. Tony, Villanueva, Charlie (from Ventura and Barrie will be contributing for this project.
- As the Elections will be in November, a budget meeting needs to take place in October before an election meeting. Thaísa is to check out Gioppo's availability. The DCs will receive a blank list with titles to nominate the officers for 2016. Also, they should nominate a legal representative to vote for them.
- IADC has a booth at the OTC conference in Rio from October 27th to 29th and will count on volunteers to assist during those 3 days of event.
- It was decided by the executive committee to sponsor the LENEP team to attend the international competition named Petrobowl to be held in Houston. The fund of R\$5,000.00 reais will be taken from the charity fund. Barrie is to send the plan for donating the other R\$20,000.00 of the charity fund. Adriana and Denise are to make the final decision.
- It was decided that for the Safety Award Celebration that if the company has a rig or production vessel that achieved one year without a LTI but did not pay their 2015 annual fee the rig would not receive the Award.



- The following companies are in the process to be new members:
 - Petrus
 - JDR
 - Dr. Leonardo (lawyer firm)

The following items were discussed yet they remain open

- The committee is still to decide what to do with the companies' members that have not paid their 2015 annual fee. Thaísa is to send an updated list to Barrie and book a meeting to discuss further about this.
- Marcelo is to check out what taxes and declaration that IADC may or may not need to pay.

Next Meeting

The next meeting for the Executive committee will be held at Odebrecht on October 7th, at 10 a.m.