IADC TRAINING COMMITTEE
16 July 2009
Hess Corporation – Houston, Texas

Agenda Item #1: Welcome, Introductions & Building Information
The IADC Training Committee was called to order at 2:00 p.m. by Mr. Bob Burnett, Hercules Offshore (Committee Chairman). Mr. Burnett gave a brief building orientation. Announcement of next Training Committee meeting: Wednesday, 21 October 2009 at National Oilwell Varco. See http://www.iadc.org/committees/training/meetings.htm for details.

Agenda Item #2: IADC Anti-trust Policy & Guidelines
2:07 p.m. Dr. Kelly reviewed the IADC Anti-trust Policy & Guidelines. Dr. Kelly commented that the Training Committee Chairman must remain in charge of the meeting and then called attention to prohibited discussion topics. For a copy of the IADC Anti-trust Policy & Guidelines refer to http://iadc.org/antitrust/.

Agenda Item #3: TWIC Overview
2:09 p.m. Angela Bourroum and Stan Mingus with the U.S. Coast Guard (CG) presented an overview of TWIC requirements, change in CG licensing procedures, and TWIC's role in streamlining the licensing process with the U.S. Coast Guard. TWIC has reduced license turn around time from five to six months to twelve weeks or less. Additionally, CG applications may now be made electronically via website or email. For additional information including URL addresses for application, guidelines and contact information, see presentation titled, go to http://www.tsa.gov/.

Agenda Item #4: In-depth review of STCW Code Update
2:30 p.m. John Pertgen (IADC) provided a summary/overview of the February 2009 meeting of the IMO Standards of Training and Watchkeeping Sub-committee (STW40). He emphasized the key areas of concern and explained how they may affect the future training requirements of our members. Mr. Pertgen's full written report of that sub-committee meeting is available on IADC's website at http://iadc.org/committees/offshore/IMO.html.   Additionally, Mr. Pertgen stated that IADC has a STW Task Group that is in the process of revising IMO Resolution A.891(21), which deals specifically with "Training of Personnel on Mobile Offshore Units," and addresses the requirements for all of the specialized MODU positions on offshore rigs (i.e., OIM, Barge Supervisor, BCO, etc.) Any member with interest in this task group should contact Mr. Pertgen at IADC.

Agenda Item #5: Crane Operations Subcommittee Update
2:41 p.m. Ed Zeringue, Hercules Offshore, (Subcommittee Chair), briefed members on the purpose and activities of the Crane Operations Subcommittee. The subcommittee was created to respond dated April 2009 from the Materials Management Service (MMS) and U.S. Coast Guard (USCG) in which IADC was requested to form a "standing" Lifting Safety Committee. Mr. Zeringue reviewed the incidents report referenced in the correspondence and identified the top five incidents. The subcommittee prepared a Material Lifting Questionnaire that was distributed to IADC Training and HSE Committee members earlier this month. Information gathered and feedback reported is being used along with additional data from API and USCG in order create a benchmark for 'best recommended practice' for training MODU personnel involved in lifting operations. Per Mr. Burnett, an MMS representative will be attending the next committee meeting for a progress report. Questions raised by Committee members included: whether or not the crane survey included in-house cranes; will training include or call for simulated training; and what are the different types of training regimes. For Training Committee members interested in participating in the Crane Operations Subcommittee, please contact Ed Zeringue or Larry Swindle.

> **Action Item #1:** Send survey to Tom Standley, who did not receive it.
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> **Action Item #2:** Develop and present 'best recommended practice' for training MODU personnel involved in lifting operations by next meeting and preferably in pamphlet form.

Agenda Item #6: Break
3:00 p.m. Short Break

Agenda Item #7: Subcommittee Reports
3:15 p.m. A report from each subcommittee commenced.

> **Drilling Industry Key Performance Indicators (KPI):**   John Auth, Auth-Entic Safety Services Inc., (Subcommittee Chair), reported that the survey response was very low, with 16 replies out of 412 surveys distributed. Mr. Auth asked the committee whether or not the KPI subcommittee should continue forward. The committee members were unable to determine whether or not the poor feedback was due to inaccurate contact information or lack of interest. Mr. Burnett asked Mr. Auth to report back with a more conclusive report as to why such low response was received.
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>> **Action Item #3:** Research and report determination of low feedback of KPI Survey. Report should include number of surveys returned, number blocked, latest update of contacts, and is there no interest. Based on this report, the Training Committee will vote whether or not the subcommittee should continue forward with the development of KPI's.
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> **Software Technology:**   Joe Ed Bunton, TESCO, (Subcommittee Chair) presented a mock directory of software products developed as a response to the Software Survey sent to Training Committee members earlier this month. Even though response was not very high, Mr. Bunton advocated the continuation of compiling a directory, reiterating that the directory could save software seekers time and money. The Directory could be a great reference tool of software used by peers. Training members did not object to the continuation, however, a comment was made that by narrowing the survey to types of software and adding a descriptor of software being listed could result in an increased value and interest for the directory.
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>> **Action Item #4:** Refine list by adding descriptors and recreate a directory by focusing on Learning Management System (LMS) and Competency Management System (CMS) only. A revised directory of software products will be forwarded to IADC to post on the IADC website.
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> **Competence:**   Ron Crotzer, Bladestone, (Subcommittee Chair) provided an overviewed of the recent work of the Competence Subcommittee. The subcommittee is currently organizing a Competency Advisory Panel consisting of five members: two drilling contractor members, two service contractor members and one industry representative at large. The overall goal of the panel will be to assist with the IADC Competency Accreditation Program. However, the specific role of the panel is still being defined by subcommittee members. Possible panel responsibilities currently being discussed include the development of a control system for handling problems, panel members responsibility for performing application reviews (which could add more integrity and objectivity to the program), and questioned whether or not the panel will be making the official decisions to accredit and/or only be available for disputes. Finally, Mr. Crotzer mentioned a decline in subcommittee member participation. Any Training Committee member interested in participating in the Competence Subcommittee may attend meetings.
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>> **Action Item #5:** Mr. Crotzer will ask for re-commitment of subcommittee members. Recommendations for Competency Advisory Panel members and goals will be sent to subcommittee members by email. Subcommittee meeting will be held prior to next training committee meeting. Mt. Crotzer will provide an update at the next Training Committee meeting.

Agenda Item #8: IADC Training News
3:53 p.m. Renata Maxton, IADC, gave a brief update of the status of IADC's Crane Training Resource Guide. The information posted on the IADC website was reformatted and completely updated by Holly Shock, IADC, earlier this year. All contact information and training information on the tables are current. See http://www.iadc.org/committees/training/cranes/resources.htm.

Brenda Kelly reported on IADC's Drilling Industry Training Accreditation Program (DIT) steering committee meeting on 8-May-2009. Following lengthy discussions, attendees of the steering committee meeting concluded that an Advisory Panel was needed. A Panel will be created that consists of five members, three contractor members and two others. The Panel will advise IADC staff on issues pertaining to accreditation processes including review and refinement of criteria, serve as an appeals board, and oversee audits and other decisions. Three of five members have been identified.

Rig Pass Course-to-Go is in its final stages of development. Two pilot courses will be conducted in July and August. Feedback from the pilot courses will be incorporated into the product before the product goes to production. Production is scheduled for August.

> **Action Item #6:** DIT Advisory Panel nominees will be identified and an electronic ballot will be sent to all Training Committee members for an official vote.

> **Action Item #7:** A demonstration of the Rig Pass Course-to-Go product will be presented at the next Training Committee meeting.

Agenda Item #9: Open Discussion & Other Business
4:03 p.m. Megan Costanza, Lonestar Community College System (Lonestar) invited Training Members to participate in Lonestar's development of new program for drilling contractors. Lonestar's goal is to create a desirable drilling program, based on driller contractor needs that would ultimately allow Lonestar to perform initial training and pre-screening for future driller employees. A focus group meeting will be held on 28-July at 8:00 a.m. Committee members interested in this project may attend the focus group meeting or contact Ms. Costanza at Lonestar Community College.

Michelle Wernert, University of Texas-Petroleum Extension Service (PETEX), highlighted PETEX's training and publications, and concluded with an appeal for instructors and reviewers (subject matter experts) to assist PETEX with publication updates. Please contact Ms. Wernert, PETEX, if you are interested in provided your services.

4:15 p.m. Adjourned

The next Training Committee meeting will be held at National Oilwell Varco, Houston, Texas on Wednesday, 21 October 2009. See http://www.iadc.org/committees/training/meetings.htm for more details.

<u>**Attendance Sheet**</u>

Name		Company Name
John	Auth	**Auth-entic Safety Services, Inc.**
Ron	Crotzer	**Bladestone**
Ed	Ramsay	**Drilling Systems (UK) Ltd.**
Patrick	Hughley	**FMC Technologies**
Sid	Rambin	**Frontier Drilling**

Willem	Verkerk	**Governors' B.V.**
Hector C.	Moreno	**Halliburton Energy Services**
Bret	Parks	**Helmerich & Payne IDC**
John	Lindsay	**Helmerich & Payne IDC**
Bob	Burnett	**Hercules Offshore**
Norm	Maguire	**Hercules Offshore**
Brenda	Kelly	**IADC**
Renata	Maxton	**IADC**
John	Pertgen	**IADC**
Alan	Spackman	**IADC**
Joe	Hurt	**IADC**
Steve	Kropla	**IADC**
Megan	Costanza	**Lone Star College System**
Joe	Thompson	**Marathon Oil Company**
Bob	Stout	**Moxie Media**
Richard	Grayson	**Nabors Offshore**
Angela R.	Borroum	**National Maritime Center**
Veronica	Bohorquez	**National Oilwell Varco**
Lesley	Barnes	**National Oilwell Varco**
JP	Mook	**National Oilwell Varco**
Manuel	Miranda	**National Oilwell Varco**
John	Lund	**New Tech Engineering**
Lisa	Machauer	**Noble Corporation**
Andy	Erwin	**Randy Smith Training Solutions**
Larry	Schmermund	**Randy Smith Training Solutions**
Joe Ed	Bunton	**TESCO Corporation**
Michael	Allen	**The RAD Group**
Michelle	Wernert	**University of Texas - Petroleum Extension Service**
Stan	Mingus	**US Coast Guard**
Barry J.	Cooper	**Well Control School**